Guidance Document: 60-12

Adopted: December 2, 2022 Effective: February 2, 2023

BOARD OF DENTISTRY

CLINICAL COMPETENCY REQUIREMENTS FOR APPLICANTS FOR LICENSURE, REACTIVATION, OR REINSTATEMENT

I. Dentists

A. <u>Unrestricted License Applicants</u>

18VAC60-21-210(A)(3) states that applicants who successfully completed a clinical competency examination five or more years prior to the date of receipt of their applications for licensure by this board may be required to retake an examination or take continuing education that meets the requirements of 18VAC60-21-250.

- The Board will only consider courses that are 75% hands-on clinical courses to satisfy 18VAC60-21-210(A)(3). The amount of hours needed will be decided on a case by case basis and dependent on the amount of time the practitioner has been inactive.
- In the alternative, an applicant may take a refresher course offered by a program accredited by the Commission on Dental Accreditation of the American Dental Association ("CODA").

Refresher courses for unrestricted licensed applicants:

- Must be a minimum of 8 hours for every year the license has been inactive, not to exceed 24 hours;
- Must be a CODA-accredited program; and
- Must have a certificate of completion that states 75% of the refresher course was clinical hands-on.

B. Reactivation of an Inactive License

For reactivation of an inactive license pursuant to 18VAC60-21-220(B):

- The Board will only consider courses that are 75% hands-on clinical courses to satisfy the requirements of 18VAC60-21-220(B)(i). The amount of hours needed will be decided on a case by case basis and dependent on the amount of time the practitioner has been inactive.
- The Board will consider refresher courses offered by a CODA-accredited program to demonstrate clinical competence pursuant to 18VAC60-21-220(B)(iv).

Refresher courses for reactivation of an inactive license:

Guidance Document: 60-12

Adopted: December 2, 2022

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• Must be a minimum of 8 hours for every year the license has been inactive, not to exceed 24 hours;

- Must be a CODA-accredited program; and
- Must have a certificate of completion that states 75% of the refresher course was clinical hands-on.

C. Reinstatement of a License

For reinstatement of a license pursuant to 18VAC60-21-240(F):

- The Board will only consider courses that are 75% hands-on clinical courses for 18VAC60-21-240(F)(2)(i). The amount of hours needed will be decided on a case by case basis and dependent on the amount of time the license has lapsed, the practitioner has been inactive, and any other circumstances related to reinstatement.
- The Board will consider refresher courses offered by a CODA-accredited program to demonstrate clinical competence pursuant to 18VAC60-21-240(F)(2)(v).

Refresher courses for reinstatement of a license:

- Must be a minimum of 8 hours for every year the license has been inactive, not to exceed 24 hours;
- Must be a CODA-accredited program; and
- Must have a certificate of completion that states 75% of the refresher course was clinical hands-on.

II. Dental Hygienists

A. Unrestricted License Applicants

18VAC60-25-140(C) states that applicants who successfully completed a clinical competency examination five or more years prior to the date of receipt of their applications for licensure by this board may be required to retake an examination or take continuing education that meets the requirements of 18VAC60-25-190.

- The Board will only consider courses that are 75% hands-on clinical courses to satisfy 18VAC60-25-140(C). The amount of hours needed will be decided on a case by case basis and dependent on the amount of time the practitioner has been inactive.
- In the alternative, an applicant may take a refresher course offered by a program accredited by the Commission on Dental Accreditation of the American Dental

Guidance Document: 60-12

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Association ("CODA").

Refresher courses for unrestricted licensed applicants:

- Must be a minimum of 4 hours for every year the license has been inactive, not to exceed 12 hours;
- Must be a CODA-accredited program; and
- Must have a certificate of completion that states 75% of the refresher course was clinical hands-on.

B. Reactivation of an Inactive License

For reactivation of an inactive license pursuant to 18VAC60-21-220(B):

• The Board will only consider courses that are 75% hands-on clinical courses to satisfy the requirements of 18VAC60-25-210(B)(2)(iii). The amount of hours needed will be decided on a case by case basis and dependent on the amount of time the practitioner has been inactive.

Refresher courses for reactivation of an inactive license:

- Must be a minimum of 4 hours for every year the license has been inactive, not to exceed 12 hours;
- Must be a CODA-accredited program; and
- Must have a certificate of completion that states 75% of the refresher course was clinical hands-on.

C. Reinstatement of a License

For reinstatement of a license pursuant to 18VAC60-25-210:

- 18VAC60-25-210(A)(3) requires an applicant for reinstatement to provide evidence of continuing competence.
- The Board will consider refresher courses offered by a CODA-accredited program to demonstrate clinical competence pursuant to 18VAC60-25-210(A)(3)(iii).

Refresher courses for reinstatement of a license:

• Must be a minimum of 4 hours for every year the license has been inactive, not to exceed 12 hours;

Guidance Document: 60-12 Adopted: December 2, 2022

Effective: February 2, 2023

- Must be a CODA-accredited program; and
- Must have a certificate of completion that states 75% of the refresher course was clinical hands-on.

III. Dental Assistants

A. Reactivation of an Inactive Registration

For reactivation of an inactive registration pursuant to 18VAC60-30-160(B)(ii), an applicant may take a refresher course offered by a program accredited by the Commission on Dental Accreditation of the American Dental Association ("CODA").

Refresher courses for reactivation of inactive registrations:

- Must be a minimum of 2 hours for every year the license has been inactive, not to exceed 6 hours;
- Must be a CODA-accredited program; and
- Must have a certificate of completion that states 75% of the refresher course was clinical hands-on.

B. Reinstatement of a Registration

For reinstatement of a registration pursuant to 18VAC60-30-170(D)(2), an applicant may take a refresher course offered by a CODA-accredited program.

Refresher courses for reinstatement of registrations:

- Must be a minimum of 2 hours for every year the license has been inactive, not to exceed 6 hours;
- Must be a CODA-accredited program; and
- Must have a certificate of completion that states 75% of the refresher course was clinical hands-on.